



BOARD OF DIRECTORS MEETING MINUTES JULY 19, 2018

President Peek called the Meeting to order at 4:00 p.m. at 1315 Lahontan Drive, Silver Springs, NV. The Pledge of Allegiance was recited.

Roll Call:

- Present: Claud Butler (audio link), Joyce Jenkins, Scott Keller, Charles Noble, George Peek and Peggy Yon.
- Absent: Excused was Avis Moniz.

Member's Comments:

- Randall Green and Greg Peek attended the meeting. Mr. Green asked if any Members were aware of the "Opportunity Zone". Opportunity Zones have to do with a federal naming of certain zones across the United States for economic benefits. Mr. Green encouraged the water company to take advantage of or look into same to see if it could be helpful. A "for-profit" water developer was also questioned i.e. Vidler as it pertains to developments in the Stagecoach area.

Secretary's Report:

- Secretary Butler presented the Secretary's Report. Secretary Butler made a motion to accept the Meeting Minutes of May 17, 2018 as presented; 2nd to the motion was made by Member Yon. Motion carried unanimously.

Treasurer's Report:

- The financials for April and May, 2018 were read by Vice President Keller. In April, there were \$1,056,973.09 in total current assets with current liabilities at \$77,653.20, long term liabilities of \$2,061,809.13 and total liabilities at \$2,139,462.33. Total liabilities and equity were \$7,886,339.43. Income was \$89,154.85 with net ordinary income at \$15,484.11. Interest income was \$1,014.61 and net income was \$16,498.72. The month of May ended with \$1,091,865.47 in total current assets with current liabilities at \$79,865.43, long term liabilities of \$2,058,752.71 and total liabilities at \$2,138,618.14. Total liabilities and equity were \$7,899,982.40. Income was \$93,557.55 with net ordinary income at \$8,646.63. Interest income was \$840.53 bringing the net income to \$9,487.16. The balance sheet ending April 30, 2017 held total assets at \$7,404,684.62 as compared to April 30, 2018 at \$7,886,339.43. The set aside for legal funds is \$85,000.00 ending May, 31, 2018. President Peek called for questions. Member Noble made a motion to accept the financials for April and May, 2018 and file for audit; 2nd to the motion was made by Member Yon. Motion carried unanimously.

Manager's Report:

- Equal Pay Program: No new enrollments and ten (10) owners continue to participate in the program.
- SOFTtelPay Program: 213 payment records for \$15,892.00 were paid to SSMWC for the period beginning April 1, 2018 and ending June 30, 2018. Convenience fees were \$827.40 for the provider.
- Cross Connection Control Program: Backflow Prevention Monitoring and Site Inspections continue as annual re-inspections become due and/or individuals apply for business licenses or building permits. The program has been running smoothly.
- New Service Connections: Since last report, we have had 29 inquiries and of those, six (6) quotes were produced. Two of the six have been paid for and installed as located at 1805 Ft. Churchill and 2745 Ft. Churchill. Capacity Fees received year to date total \$19,300.00.
- Water Right Audit and Consumptive Use Analysis: Farr West Engineering's staff was able to get the overlay for our mapping program to meet our expectations and it is now in use.
- Property Damage: A Fed-Ex delivery truck damaged a fire hydrant located at 3365 S Hwy 95A. The hydrant has been replaced with all costs having been recovered from Fed-Ex. Damages were \$1,790.61.
- Utility Vehicle: We received a 2018 Ford F-350 utility vehicle that replaced the 2001 Chevy Silverado. The Silverado was sold and per unanimous consent of the Board of Directors an order was made for another replacement utility vehicle, due to arrive this winter.
- Silver Stage Schools - Lyon County: Meter reading at the schools will be upgraded with radio-read technology; the school district is funding the cost of the upgraded equipment. SSMWC's field staff is to install the devices.

Review and possible change to Operating Rules and Regulations, Chapter 1.24 Subdivisions, Mobile Home and RV Parks Section 1.24.070 Water Rights: (Agenda item under consideration appears within the existing Regulation as specified in red text):

“When any multifamily unit, apartment, motel, hotel, mobile home park or RV park are established in the Utility’s service area, the owner will provide the Utility with one-half unit of water right per each living unit or space in multifamily unit, apartment, motel, hotel, mobile home park and one-fourth water right per RV space, plus one-half unit for the administration, laundry, or other proposed facilities. To ensure that the right amount of water is dedicated SSMWC will use the current Unified Plumbing Codes Unit Fixture Count Method (see form SSMWC #217). These water units may be obtained from the Utility or, if none are available, from an outside source, and before water service is rendered.”

- General Manager Martensen indicated the proposed regulation reduces the amount of water previously specified to bring this requirement in line with consumption. It changes from one-half unit to one-fourth unit. Member Noble made a motion to adopt as presented; 2nd to the motion was made by Member Yon. Motion carried unanimously. Discussion to the industry standard UPC fixture unit count method was held. Secretary Butler made a motion to re-affirm the use of the Unified Plumbing Code Unit Fixture Count Method; 2nd to the motion was made by Member Yon. There being no further discussion, motion carried unanimously.

Review and possible change to Operating Rules and Regulations, Chapter 1.24 Subdivisions, Mobile Home and RV Parks Section 1.24.080 Payment Agreements::

Agenda item under consideration appears within the existing Regulation as specified in red text: 1.24.080 Payment Agreements: Partial Payments may be accepted for hook-up Capacity fee with 20% down and under the following conditions:

- A. Payments will be applied to a particular APN number.
- B. All Payments shall remain with the parcel to which it was applied.
- C. There will be no refunds from the Utility for any reason.
- D. Before service is rendered, all fees shall be paid in full.
- E. The Utility will pay no interest on the partial payments received.
- F. An Agreement shall be effective for one (1) year, and will lock in the hook-up Capacity fee at the time of signing.
- G. An Agreement may be renewed on an annual basis by the Utility, applying the hook-up Capacity fee applicable at the time of the renewal application. A nonrefundable renewal application fee will apply. Renewal applications must be submitted 30 days before the existing agreement expires.
- H. Meter installation fees shall not be included in such agreements.

- General Manager Martensen said the proposed regulation changes the wording from “hook-up” to “Capacity” to bring uniformity of context to the rules and regulations. This is the only section where a reference to the term “hook-up” is made which means the identical thing as “Capacity”. Discussion to modernization of terminologies was held. Secretary Butler made a motion to adopt as presented; 2nd to the motion was made by Member Noble. Motion carried unanimously.

Directors Comment:

- President Peek noted it was pretty exciting to note the number of inquiries to connect that was experienced. Moderate growth and the opportunity for same is occurring. Vice President Keller spoke to economic development.

Closed Personnel Session:

- None held.

Adjournment:

- Adjourned at 4:29 p.m.

“Silver Springs Mutual Water Company is an Equal Opportunity Provider and Employer.”

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at <http://www.ascr.usda.gov/complaint.filing.cust.html>, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U. S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, DC 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.