



BOARD OF DIRECTORS MEETING MINUTES SEPTEMBER 20, 2018

President Peek called the Meeting to order at 4:00 p.m. at 1315 Lahontan Drive, Silver Springs, NV.

Roll Call:

- Present: Claud Butler (audio link), Joyce Jenkins, Avis Moniz, Charles Noble and George Peek.
- Absent: Excused were Scott Keller and Peggy Yon.

Member's Comments:

- Randall Green and Greg Peek attended the meeting. Mr. Green attended a recent meeting of the Board of County Commissioners and asked about a SSMWC water tank project and seismic activity potentially affecting water system infrastructure. Mr. Green also inquired about sounding equipment to detect leaks.

Secretary's Report:

- Secretary Butler presented the Secretary's Report. Secretary Butler made a motion to accept the Meeting Minutes of July 19, 2018 as presented; 2nd to the motion was made by Avis Moniz. Motion carried unanimously.

Treasurer's Report:

- The financials for June and July, 2018 were read by Treasurer Moniz. In June, there were \$1,129,233.08 in total current assets with current liabilities at \$91,601.41, long term liabilities of \$2,055,831.04 and total liabilities at \$2,147,432.45. Total liabilities and equity were \$7,917,503.41. Income was \$101,854.88 with net ordinary income at \$3,204.15. Interest income was \$502.55 and net income was \$3,706.70. The month of July ended with \$1,161,651.63 in total current assets with current liabilities at \$112,124.34, long term liabilities of \$2,052,762.35 and total liabilities at \$2,164,886.69. Total liabilities and equity were \$7,944,391.55. Income was \$96,003.07 with net ordinary income at \$3,272.30. Interest income was \$1,161.60 bringing the net income to \$4,433.90. President Peek called for questions. The Board discussed the July profit and loss balance sheet, overall financial position and operating statistics for the calendar year. Reserves and respective assignments were reviewed and included one (1) Certificate of Deposit maturity planned for reinvestment at 2.4% interest for 16 months. Member Noble made a motion to accept the financials for June and July, 2018 as presented and file for audit; 2nd to the motion was made by Treasurer Moniz. Motion carried unanimously.

Manager's Report:

- Equal Pay Program: Ten (10) owners continue to participate in the program with no new enrollments.
- SOFTtelPay Program: 149 payment records for \$12,390.24 were paid to SSMWC for the period beginning July 1, 2018 and ending August 31, 2018. Convenience fees were \$622.93 for the provider of the service.
- Cross Connection Control Program: Backflow prevention monitoring and site inspections continue as annual re-inspections become due and/or individuals apply for business licenses or building permits. The Backflow Program is advancing to the next stage, potential contamination risk, which are service connections on parcels within our service territory that also possess an auxiliary supply of water as defined by NRS445A.860. These are wells on parcels that are also connected to our system. We have drafted a letter to notify those members and are asking them to contact us to evaluate any potential backflow risks. Physical onsite inspections are to be performed and if conditions warrant, a meter pit backflow device would be required to prevent cross-contamination and thus gain compliance. Achieving compliance could also be accomplished by abandonment. We have identified some wells that could present a potential contaminant risk if a backflow condition were to exist. All inspections are handled on a case-by-case basis to evaluate possible hazard risks. Discussion was held.
- New Service Connections: Since last report, there have been 21 inquiries. Year-to-date capacity fees total \$19,300.00.
- Water Right Dedication vs. Usage: As required by The State of Nevada Division of Water Resources, office staff performed an internal audit of commercial accounts to ensure that enough water rights have in fact been dedicated to SSMWC to cover their usage. In review of this data there are a few service connections where the usage has been found to exceed the amount of dedicated rights. Usage profiles per connection were built on a five year data history and some were identified with repetitive over usage. Uniform Plumbing Code (UPC) fixture unit counts determine necessary quantities. Some profiles exceed allotted quantity. Will serve letters that are issued include notice that SSMWC reserves the right to re-evaluate water allocations and usage at any time after one year to determine the correct amount of water permits needed. Discussion was held and a workshop recommended.

- Utility Vehicle: Our next replacement vehicle is anticipated in December, 2018.
- Silver Stage Schools - Lyon County: Nine (9) SmartPoint devices have been installed at the Silver Stage School facilities and we no longer have to enter school property to read water meters. From this point forward all service connects will have the smart point feature quoted in any new meter sets. The meter replacement account is to fund retrofits to the system. Discussion was held.

Directors Comment:

- President Peek asked about preparations for next fiscal year's budget.

Closed Personnel Session:

- A brief period of closed personnel was held.

Adjournment:

- Adjourned at 4:37 p.m.

“Silver Springs Mutual Water Company is an Equal Opportunity Provider and Employer.”

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U. S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, DC 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.