



BOARD OF DIRECTORS MEETING MINUTES JULY 18, 2019

President Keller called the Meeting to order at 4:00 p.m. at 1315 Lahontan Drive, Silver Springs, NV.

Roll Call:

- Present: Claud Butler (audio link), Joyce Jenkins, Scott Keller, Avis Moniz, Charles Noble, Gregory Peek and Peggy Yon.
- Absent: None.

Pledge of Allegiance:

- President Keller led the recitation.

Member's Comments:

- Randall Green attended the meeting and asked about new round black face water meters; deferment to schedule an appointment with the General Manager was recommended by the Board.

Secretary's Report:

- Secretary Butler presented the Secretary's Report. President Keller asked for any corrections and there being none, Secretary Butler made a motion to accept the May 16, 2019 meeting minutes as presented; 2nd to the motion was made by Vice President Noble. Motion carried.

Treasurer's Report:

- The financials were read by Treasurer Moniz. May month end had \$1,326,678.01 in total current assets with net income at (\$20,813.57). President Keller noted there were no questions and to file for audit.

Manager's Report:

- SofttelPay Program: 162 payment records for \$11,424.13 were paid to SSMWC for the period beginning May 1, 2019 and ending June 30, 2019. Convenience fees were \$613.90 to the provider of the service.
- Cross Connection Control Program: Backflow prevention monitoring and site inspections continue as annual recertifications become due and/or individuals apply for business licenses or building permits.
- New Service Connections: There have been a total of ten (10) inquiries and zero (0) quotes this reporting period. Calendar Year 2019 Capacity Fees totaled \$4,400.00 for one (1) new residential connection.
- Utility Vehicle: With unanimous consent of the Board of Directors an order has been placed for a depreciated vehicle that is due for replacement.
- DWSRF Application: Roy McDonald and I attended the Drinking Water State Revolving Fund Board for Financing Water Projects Directors Meeting. SSMWC was awarded a Principal Forgiveness Loan in the amount of \$279,270.00 to fund our North Tank #1 Rehabilitation Project.
- NV Energy Solar Incentives: I was in contact with Great Basin Solar, providing them with all necessary information to work up proper sizing of the solar arrays. They came out and examined all of our potential sites and informed me that all State incentives would be ending in the month of June and that since we were tax exempt, he wasn't sure how to go about claiming the incentive since it would be in the form of a tax credit. This gentleman has since fell off the radar and has not returned any phone calls. I am in the process of working with another contractor that is eager to explain available incentives and packages.
- Lyon County Board of County Commissioners: To follow up on the on April 18, 2019 Lyon Co. Commissioners Meeting, Agenda item "Utilities 17.a." to possibly authorize the Utility Director to seek funding mechanisms for exploration of a Utility Services Master Plan along the Hwy. 50 corridor east of Dayton and bring all the way to the Churchill County line. As requested by Lyon Co. Commission, Farr West Engineering has prepared a Proposed Scope of Work (SOW) to spell out exactly what Lyon Co. would be paying for as well as what the plan would encompass.

Contract for Farr West Engineering, No Action may be taken:

- General Manager Martensen presented this item for discussion of the project design and administration of our DWSRF Principal Forgiveness Loan DW1911 North Tank #1 Rehabilitation Project. No discussion was held at this time.

DWSRF Funding for Professional Engineering Report (PER) and New Water Model. Action may be taken:

- Requesting permission to submit pre-application to be placed on the DWSRF Priority List and once priority is established, proceed with the full application for funding a new PER and new Water Model; requesting permission for General Manager and/or Project Coordinator to sign all documents pertaining to this DWSRF application and project. The PER would identify system deficiencies and is prerequisite to funding mechanisms and the Water Model was last updated over ten years ago. Particulars of funding were explained by General Manager Martensen. Member Yon made a motion to authorize General Manager Martensen and Project Coordinator Roy McDonald signing privileges for the DWSRF application and project documents; 2nd to the motion was made by Vice President Noble. There being no further discussion, motion carried unanimously.

Directors Comment:

- Questions pertaining to the substance of the agenda item on the April County Commission Meeting were answered by the General Manager. He thanked members of the Board who participated in a recent site inspection, of whom found the tour enjoyable and worthwhile.

Closed Personnel Session:

- None.

Adjournment:

- Adjourned at 4:14 p.m.

"Silver Springs Mutual Water Company is an Equal Opportunity Provider and Employer."

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at <http://www.ascr.usda.gov/complaint.filing.cust.html>, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U. S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, DC 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.