

President – George Peek  
Vice President – Peggy Yon  
Secretary – Claud Butler  
Treasurer – Avis Moniz



General Manager – Matt Martensen  
Member – Charles Noble  
Member – J. Scott Keller  
Member – Joyce Jenkins

**P.O. Box 285**  
**Silver Springs, NV 89429-0285**  
**Phone: (775) 577-2223 Fax: (775) 577-9166**  
Telecommunications Relay Service: 711 Website: [www.silverspringsmwc.com](http://www.silverspringsmwc.com)

### ***INSTRUCTIONS FOR APPLICATION FOR ANNEXATION***

Use of Form: This form is intended for use by those persons wishing to obtain water service from the Silver Springs Mutual Water Company (the “Utility”) in areas which are contiguous to, but not part of, the Utility’s current service area.

Approval of this application will result in the Applicant’s property being annexed into the Utility’s service area upon completion of all conditions required by the Utility. This is not an application for hook-up or service. If annexation occurs, additional action will be required, including hook-up and service applications and payment of associated fees. Approval of this application does not constitute approval by the Utility of either a right to connect to the system or to receive service there from. Applicants are referred to the Utility’s Rules and Regulations for additional information and requirements.

The property owner must execute this form. All blanks must be completed. The Utility may require proof of all representations made in this application. The Utility’s indication of receipt of an item hereon does not constitute an acknowledgement that the information provided satisfies the Utility’s requirement. All action is subject to the provisions of the Utility’s tariffs, including, but not limited to, the Utility’s Rules and Regulations as amended from time to time. If your application is approved, an Annexation Agreement will be provided to you, which must also be executed and returned to the Utility.

In addition, annexation applications shall be submitted to the Silver Springs Mutual Water Company Board of Directors for consideration using the following schedule:

Submittal Deadline		Board Consideration
February 15th		3 <sup>rd</sup> Thursday of March
April 15 <sup>th</sup>		3 <sup>rd</sup> Thursday of May
June 15 <sup>th</sup>		3 <sup>rd</sup> Thursday of July
August 15 <sup>th</sup>		3 <sup>rd</sup> Thursday of September
October 15 <sup>th</sup>		3 <sup>rd</sup> Thursday of November
December 15 <sup>th</sup>		3 <sup>rd</sup> Thursday of January

The Silver Springs Mutual Water Company is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S. W., Washington, D. C. 20250-9410, by fax (202) 690-7442 or email at [program.inake@usda.gov](mailto:program.inake@usda.gov).

Office Hours are 6:00 a.m. to 12:30 p.m. & 1:00 p.m. to 4:30 p.m. Monday – Thursday, except most Holidays  
Closed Friday

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***APPLICATION FOR ANNEXATION***

1. Name of Owner \_\_\_\_\_

2. Mailing Address and Phone Number \_\_\_\_\_  
\_\_\_\_\_

RECEIVED  
(Utility Use Only)

3. Legal description of the property sought to be annexed \_\_\_\_\_

4. Proof of Applicant's ownership of property (Title Report) \_\_\_\_\_

5. Vicinity maps \_\_\_\_\_

6. Written estimate of Applicant's total water requirement \_\_\_\_\_

7. Written description of water rights to be dedicated to the Utility,  
if any \_\_\_\_\_

8. Preliminary engineering plans \_\_\_\_\_

9. Non-refundable administrative fee (\$300.00) \_\_\_\_\_

Owner's Signature \_\_\_\_\_

Date \_\_\_\_\_

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